

THE KING'S ACADEMY DRAMA DEPARTMENT
PRESENTS

G2K Once Upon A Mattress*

AUDITION PACKET

Please bring the items listed below to your audition. You will not be able to participate if you do not have the following items with you at the time of the initial audition!

- Family Participation Contract & Volunteer Page
- Check for Participation Fee **OR** Scholarship Application
 - Please make your check for the participation fee out to TKA ("Mattress!" on Memo Line)
 - \$75 for the first student in a family
 - \$50 for second TKA student
 - \$25 for third TKA student
- Emergency Contact Information
- Audition Form and a Picture of Yourself (that we can keep)
- Conflict Calendar
- A One-Minute Audition Song or 32 Measures memorized with sheet music in correct key, **OR** CD or Tape without vocal tracks (choose the best part of the song for your voice)
- Jazz Shoes or Ballet Shoes (Or just shoes you can dance in)
- Headshot and Resume (Optional)

*Please note: G2K stands for "Getting To Know." This version of the musical has been specifically edited for Junior High students, and its' content is appropriate for this age.

THE KING'S ACADEMY Drama Department

AUDITION POLICIES

- Auditions are open to all current TKA full time, part time and ISP students 6th-8th grade. Unfortunately, younger siblings, who are non-TKA students, may not audition.
- You may **not** audition if you are on academic probation at the time of auditions. Please note: If a student is put on academic probation during the rehearsal process, the administration may pull them from the production.
- “Mattress” will rehearse within a condensed time frame. Students who are playing a Fall sport will not be allowed to audition.

THE KING'S ACADEMY Drama Department
G2K Once Upon A Mattress

FAMILY PARTICIPATION CONTRACT

Please read this contract very carefully! Much work is required to stage a musical. We need everyone to be on the same page.

Between: Mrs. Ghioffi (the Director), the G2K *Once Upon a Mattress* cast (the students) and

_____ (PRINT STUDENT'S NAME)

I understand that by participating in THE KING'S ACADEMY production of *Once Upon A Mattress*, I am taking on a significant time commitment from September 28th through November 21st.

My family and I understand that:

*If I choose to drop out of this cast, my participation fee will not be returned to me.

*I will commit to cooperating with Mrs. Ghioffi and Mr. Sluyter during rehearsals so that our time will be used wisely. I will encourage other cast members with positive words to and about them.

* It is crucial that I come to the rehearsals to practice for my part. A missed rehearsal can and will result in the loss of stage time. Rehearsals will be Monday through Friday until 5:00 p.m. or 6:00 p.m. There will also be a rehearsal on November 11th from 10:00-4:00. This is a school holiday. Rehearsals will begin the week of September 28th and run through November 21st. Not every student will need to come each time; he or she will only be called when necessary. All rehearsals are held at TKA including the final tech week rehearsals and performances. There will be a more detailed schedule available at the **mandatory** parent meeting on **September 29th at 7:00 p.m. in the W Building.**

*I will make rehearsals a priority and will be at *all* tech week rehearsals for my cast November 16th-18th, and all performances I am in November 19th-21st.

*There are absolutely no conflicts allowed after November 12th.

*Costumes will be rented. We expect the cost to be between \$100 and \$150. If I need a partial or full scholarship for costumes, I will indicate that on the scholarship application that is to be turned in at the time of auditions.

*We need a great deal of help in order to make this major production run smoothly. All families are **required** to do a MINIMUM of 15 HOURS of volunteer work. Please fill out the Parent Involvement form (attached) and include it with your child's completed Audition Packet **to be turned in at Auditions.** In the case that you would rather not volunteer 15 hours, you may also opt to pay an extra \$80 to help us hire extra staff to complete the work. If you are unable to do the 15 hours and you cannot afford the extra \$80 fee, please indicate this on the scholarship application.

*All parents MUST attend the MANDATORY parent meeting on Tuesday, September 29th in the W Building at 7:00 p.m. .

*Drama is not an excuse not do my homework. My rehearsal and stage time may be reduced if my grades drop significantly. If I am put on Academic Probation during the production process, I may be pulled from the production.

***I may be dismissed from the production if:**

- I exhibit disruptive or unkind behavior to other students or adults.
- I have 2 unexcused absences from rehearsals. (i.e. I don't show up to rehearsal and do not give prior notice.) ALL absences must be IN WRITING, placed in the SAO Drama Box one week ahead, and then approved by the Director, Mrs. Ghiossi. If ill, I'll call Mrs. Ghiossi's voicemail at 408.481.9900 #4375 ASAP.
- I am put on Academic Probation.

Projected Costs:

Participation Fee: \$75 (This helps to cover lights, sets, sounds, publicity, programs, orchestra, conductor, etc...)

Costumes: approximately \$100-\$150

Costume Box: \$20

Concessions Donations: 2 dozen baked goods, a case of soda, or a \$10 donation

Other Optional Items:

Tickets: \$10 adults, \$7 student

T-Shirts: approx. \$20

Projected Gains:

Over 50 new friends!- Priceless

Confidence in front of a crowd!-Priceless

New dance, acting, and singing skills- Priceless

A chance to create memories that will last forever- Priceless

SIGNATURE OF STUDENT

_____ DATE _____

My child has my permission to participate in TKA's Junior High Fall musical production of G2K *Once Upon a Mattress* and I AGREE to the above contract. I will participate in the musical by volunteering 15 hours to help and also by keeping track of rehearsal dates and show information.

SIGNATURE OF PARENT(S) OR GUARDIAN(S)

_____ DATE _____

_____ DATE _____

THE KING'S ACADEMY Drama Department SCHOLARSHIP FORM

THE KING'S ACADEMY Drama Department does not want financial cost to prohibit students from participating in the drama program. However, as the program rapidly expands, we need to formalize the process of appropriating scholarship funds. Please note: If dance shoes are paid for by THE KING'S ACADEMY Drama Department, they will become the property of the department after the show closes.

Student's Name _____

Parent's Name _____

Play/Musical Scholarship is being requested for:

Only the required items are listed below. Optional items such as dinners, sweatshirts, tickets, etc... are not covered with scholarships. Please check all items for which you are requesting a scholarship.

- Participation Fee \$ 75
- Costume Costs- Approx. \$100-\$150
- Costume Box~ \$20
- Volunteer Hours Compensation ~ \$80

Please describe your reason for making this request:

Please estimate below how much your family will be able to contribute to each item, even if the amount is \$0.

- Participation Fee \$75 Estimated Family Contribution: \$ _____
- Costume Costs- Approx. \$100-\$150 Estimated Family Contribution: \$ _____
- Costume Box~ \$20 Estimated Family Contribution: \$ _____
- Volunteer Hours Compensation, if needed _____

Student's signature and date _____

Parent's signature and date _____

*This form MUST be turned in with your audition form **at the time of auditions**. If you do not have a check OR this form, you will not be cast in the show!

Audition #:
(to be assigned at audition)

G2K Once Upon A Mattress

Audition Form

Name: _____
(First) (MI) (Last)

Address: _____
(Street #) (City) (Zip Code)

Home Phone: _____ Performer's Cell Phone: _____

Parent's Email: _____ Performer's Email: _____

Age: _____ Grade: _____ Height: _____ Male _____ Female _____

Vocal Range (circle one if you know it):

bass baritone tenor alto soprano

Audition Song: _____

I am interested in auditioning for the following roles:

1) _____ 2) _____ 3) _____

I will accept any role* (circle one): YES NO

*Please understand that by circling "no" you are not guaranteed a place in the cast. If you are not cast, your participation fee will be returned to you. If you drop out after the show has been cast, your participation fee will not be returned to you and you cannot audition for the next show in our season.

We will take these measurements at auditions. Please leave this blank.

Height: _____ Waist: _____ Chest: _____ Hips: _____ Shoe Size: _____

PERFORMANCE EXPERIENCE:

Please use the space below and the back of this page to list all relevant or interesting performance experience or special talents (i.e. gymnastics, musical instruments, silly human tricks, etc...). You may attach a resume instead.

THE KING'S ACADEMY Drama Department

EMERGENCY FORM

(PLEASE PRINT NEATLY AND USE BLUE/BLACK INK)

Student's Name: _____

Address: _____

Home Phone: _____

Number where parents can be reached, if not at home:

Mother: _____ Cell Phone: (____) _____

Father: _____ Cell Phone: (____) _____

Emergency Contact: _____

Relationship: _____ Phone: (____) _____

Student's known allergies to Medicines: _____

Date of last tetanus shot: _____

Is your child presently taking medications? _____ If so, please list:

Please explain any further medical allergies, issues or needs:

Doctor's name: _____ Phone: (____) _____

Medical Insurance Co.: _____ Policy #: _____

Insurance Phone: () _____

My student has my permission to participate in rehearsals and performances. In the event I can't be reached in an emergency, I hereby grant my permission to the physician or dentist selected by the Drama Department to provide any medical or surgical attention for my child as deemed necessary. I hereby release and hold harmless The King's Academy and designated group leaders from all liability, and for all actions or claims that I or my child may now or hereafter have for damage or injury to my child or his/her property.

Parent Signature: _____ Date: _____

G2K Once Upon A Mattress

Conflict Calendar

*Rehearsal Times: Monday through Friday, after school until 5:00 or 6:00 p.m. There is an additional rehearsal on Wednesday, November 11th, a school holiday, from 10:00-4:00 p.m.

*You will not be asked to attend every rehearsal.

*Your availability is considered during the audition process.

*Rehearsals during TECH Week will end at 7:00 p.m.

| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|--------------|-----------------|----------------------|-----------------|-------------------|-------------------|-------------------|
| September 20 | 21 Auditions | 22 Auditions | 23 Callbacks | 24 Callbacks | 25 | 26 |
| 27 | 28 | 29 Parent Meeting | 30 | October 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |
| November 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 Tech | 17 Tech | 18 Tech | 19 Performance | 20 Performance | 21 Performance |

Instructions:

Please mark your conflicts on the calendar above. An “X” indicates that you are not available at all on that rehearsal day. If you are only available for a window of time on a particular day, please indicate the hours that you ARE available. *Leaving the space blank means that you are available to rehearse that day.* The shaded boxes indicate that we will not have rehearsal that day. You do not need to mark these boxes.

I have listed every known conflict during the rehearsal period, including doctor’s appointments, church retreats, school obligations, dance classes, voice lessons, etc.... I understand that any absences from a scheduled rehearsal, including the ones I have listed above, can result in my exclusion from portions of the show. I understand this is not a punishment, but in order to prepare our show by opening night, every rehearsal is very important and there isn’t time to “save a spot.”

Performer’s Signature _____

Parent/Guardian Signature _____

Roles in G2K **Once Upon A Mattress**

*Character descriptions are taken directly from the script.

Princess Winnifred the Woebegone is down-to-earth and without pretensions. Unlike what you might expect from a princess, Winnifred is just an ordinary, high spirited girl. Having grown up in the swamps, she doesn't conduct herself in the formal way the others in the castle do. It is her natural, ingenuous quality that sets her apart from the other Ladies of the kingdom and makes Dauntless fall in love with her.

Prince Dauntless the Drab, as his name implies, is kind of a sad-sack and somewhat listless. Although his overbearing mother controls his life and he is an obedient son, he still has hopes of someday finding a girl to marry of whom his mother will approve. Like Winnifred, he is honest and sincere. She gives him confidence in himself and within the course of the musical, we see him grow in self-assurance until he is finally able to confront his mother.

Queen Aggravain, as her name suggests, is extremely vain, believing that her way of doing things is the only way. She is devoted to her son, Dauntless, and has no intention of ever allowing him to leave her or to have another woman in his life. She selfishly dominates everything that happens in the castle, never considering the feelings of others.

The Silent King has been brow-beaten by the Queen and is very passive. He has learned that it is easier just to let the Queen have her own way than to fight her. Because he has not been able to speak for so long, he has learned to communicate through pantomime, or gestures. He loves his son and sympathizes with him but realizes he can do little to help him. Despite his frustrations, he is extremely good natured.

Lady Larken is a sweet girl but, perhaps because she is in love but unable to marry, she tends to be oversensitive. She is extremely frustrated that she can't marry Harry, but also extremely excited at the opportunity to be Lady-in-Waiting to Princess Winnifred. Of all the Ladies, it is Larken who most hopes that Winnifred will pass the test.

Sir Harry is a regular guy and, like Larken, is eager for Dauntless to find a bride so that he and Larken can marry. He is brave and dedicated enough to venture on a "perilous journey" in hopes of finding a genuine princess whom the Queen will find suitable as a bride for Dauntless.

The Minstrel and **Jester** are court entertainers and they have a great sense of joy in what they do. They sometimes serve as narrators, and are assured in their ability to tell the story with authority. There is also something playful and mischievous about them. Either role may be played by a boy or a girl.

The Wizard is the Queen's confidant, her only friend and therefore the only person she can really talk to. However, he, like everyone else in the kingdom, is apprehensive of the Queen and would never have the courage to contradict her.

Ensemble roles: Knights & Ladies of the Court

G2K Once Upon A Mattress.

Audition Timeline & Process

General Auditions

Monday & Tuesday September 21st & 22nd

*Choose one day to come. Auditions will start right after school in S-2. You will check in and be assigned a number, *providing you have all of your paperwork with you*. You will then be assigned to a group. Each group of 10 will sing first and then will learn a dance. Auditions are closed to people who are not auditioning; however, students can wait quietly until it is their turn. Expect the entire process to take at least two hours and bring homework to do while you are waiting. Those students who are in the later groups will be there for more than two hours. After you finish the audition process, you are dismissed. The callback list will be posted on-line by Sunday, September 27th.

Call Backs

Wednesday, September 23rd & (possibly) Thursday, September 24th

*Not everyone will be asked to come to call backs. For most people, I will be able to cast them based on what I see at the initial audition. If you are not called back, it does not mean that you have not been cast. **Remember: All who audition will be cast!** It simply means that I know where I want to place you. For those who are called back, please note for which day you are called back. It is possible that we can complete all callbacks on the 23rd.

CAST LIST

*The Cast List will be posted on www.tka.org as late as 11:00 p.m. on September 27th. It is possible it will come out before then.

Mandatory Parent Meeting

Tuesday, September 29th in the W Building at 7:00 p.m.

*The Parent Meeting is an important time to orient parents (especially new drama families) to the musical process! The "TKA Musical" is a HUGE thing and we need to be sure everyone is on the same page. This is a crucial time to get acquainted with the production staff and to learn what is expected of you as a family.

Parent Support Teams for Once Upon a Mattress!

Much of the success of The King's Academy Drama Department since its foundation in 1992, is due to the fact that we have always had a solid community of parent volunteers. As we begin a new era in TKA Drama, we will need to create a new community of jr. high parent volunteers. Every single Parent Support Team will need a Chairperson. Please review the lists of 'Before Show Tasks' and 'During Show Tasks.' We would like each family to participate in a pre-show job and a during-show job. And... please consider if you would like to step into a Chairperson role. *Please Note: Chairpersons will only have one job. They do not need to do a 'before show task' and 'during show task.'*

Before Show Tasks for Once Upon a Mattress!

A "before show task" is one that requires the volunteer to perform a certain job prior to the performances to help prepare the production.

Parent Volunteer Coordinator: We only need one parent to fill this role. This parent will collect the volunteer preference sheets and will split the volunteers into committees. The volunteer coordinator will also keep in close contact with committee chairpersons to ensure that all parents are fulfilling their 15 hours of volunteer time. The volunteer coordinator will also follow-up with parents who have not fulfilled their hours.

Costumes Committee:

Chairperson: A chairperson would oversee the rental process for this show. They would unpack the costumes when they arrive, supervise fittings and the costume parade, do alterations and repairs and after the final performance and pack the costumes up for return. The chairperson can and will delegate some of these responsibilities to volunteers.

Volunteers: Assist the chairperson with the responsibilities listed above.

Coordination: Be the contact person for a certain group of characters to make sure everyone is on the right track. This person will be contacted when someone from their group has a question about costumes.

Set Building:

Chairperson: The chairperson will work with Head Set Designer Matt Cabot at The King's Academy Set Shop in Mt. View. The chairperson will put Matt's plans into action by supervising and coordinating builders and acquiring all necessary materials. All sets will be built at The King's Academy Set Shop in Mt. View, most likely on Saturdays. The set design will have a specific budget allotted to it.

Volunteers: These volunteers are involved in the building of sets and they typically meet every Saturday. They may assist doing errands, purchasing materials, and transporting sets

Set Painting:

Chairperson: The chairperson will work with Director Maureen Ghioffi and the chairman of the set building committee to learn the vision of the show. The chairperson should have enough artistic skill to design and plan the painting needs. This will include buying paint, and coordinating and directing the painting volunteers.

Volunteers: These volunteers will help with the painting of the sets under the direction of the set painting chairperson and may assist in doing errands, and 'painting by numbers.'

Photography:

We need 1-2 parents to oversee production photos. This will include taking cast and crew headshots during one or two days of rehearsals before tech week *and* taking photos during the dress rehearsals. The production photographs will then be sold to cast members via the website smugmug.com and a small proceed will go back to the department. We would love to have high quality photos of the show!

Cast Bios/Lobby

Chairperson: The chairperson will be in charge of collecting cast bios from the cast members, and the headshots from the parent photographer. These pictures and bios will then need to be formatted on some type of paper display for the lobby. The chairperson will also oversee the decorating plan for the lobby. (This is very simple and the primary focus should be the cast bios on the walls.)

Volunteers: These volunteers will work with the chairperson to display cast bios/headshots and creatively decorate lobby.

Cast Party:

Chairperson: Find a location and choose the activities for the party. Distribute the information with a flyer. Arrange for refreshments, provided by parents, or collect money to purchase food, organize a clean-up crew.

Volunteers: Will help with party set-up/clean-up and help chaperone the party.

Show T-Shirts:

Chairperson: Collect money and orders from students for optional show t-shirts. Place order with t-shirt company. Distribute shirts to cast members upon arrival.

Volunteers: Assist chairperson with any of the tasks above.

During Show Tasks for Once Upon a Mattress!

A “during show” task is one that requires the volunteer to perform a certain job during the length of the show and do that for 2-3 shows (without buying tickets that night).

Backstage Crew:

Chairperson: The chairperson will work with Director Maureen Ghiossi to determine when and how set changes need to take place. The chairperson will then create a spreadsheet of expected set changes and will manage/train the backstage crew that moves scenery.

Volunteers: Will work backstage during a performance for at least two shows and one tech rehearsal. They will move set pieces, large props, backdrops, and curtains as needed

Green Room:

Chairperson: The chairperson will coordinate the parent volunteers who will work in the green room (i.e. backstage room where kids hang-out during the show) and the dressing rooms. The chairperson will also ensure that all green room supplies are ready and available for the shows.

Volunteers:

- Be available for helping kids make quick costume changes
- Help students apply make-up and fix hair (usually students do this on their own)
- Monitor room to keep noise down and know which scene it is
- Reinforce there is NO eating in the room, only water is okay
- Supervise the clean-up as students reorganize costumes between shows
- We ESPECIALLY need dads to watch over the boys’ area

Make-Up:

Chairperson: TKA Senior Rachel Giese & Katelyn Winslow Discuss with Director Maureen Ghiossi about the type of make-up desired for this production. Hold a make-up application workshop the week before Tech to teach students how to apply.

Volunteers: Will assist in the make-up workshop and help students apply make-up before rehearsals and performances.

Hair:

Chairperson: TKA Senior Rachel Giese & Katelyn Winslow Discuss with Director Maureen Ghiossi about the type of hair desired for this production. Hold a hair workshop the week before Tech to teach students how to do their hair.

Volunteers: Will assist in the hair workshop and help students do their hair before rehearsals and performances.

Ushers:

Chairperson: Coordinate and train the parent volunteers who will be acting as ushers.

Volunteers:

- Help to get the theatre ready for show time, including setting up the chairs in the theatre and numbering them for ticket purposes.
- Communicate with the director and house manager when doors are opened for patrons
- Distribute programs to patrons and direct them to their reserved seats
- Sit near doors to help latecomers to their seats
- Monitor doors at intermission to be sure no food or drink is taken into the theatre
- Help clean up the theatre after ushering a show

Flowers:

Chairperson: Coordinate and train the parent volunteers who will be selling flowers. Oversee the purchasing of flowers and wrapping materials before the performance weekend.

Volunteers: Prepare flowers and sell them before and after the show.

Concessions & Cast Grams:

Chairperson: Coordinate and train the parent volunteers who will be selling concessions. Solicit concessions from the cast (everyone is required to contribute)

Volunteers: Will assemble Cast Grams and will sell concessions before and after the show.