



THE KING'S ACADEMY

Dear TKA Students,

Already, we are busy preparing to welcome your students back to TKA for a new school year. Thank you for partnering with us to attend to the details below in order to ensure a smooth Back-to-School experience for all.

STUDENT/PARENT HANDBOOK

Students and parents should review the entire Handbook to ensure all expectations are understood and met. A parent must complete a form in the Family Portal indicating both parents and students have read the handbook.

- [PDF version](#)
- [Flipbook version](#)

STUDENT SCHEDULES

- **Student schedules** will be accessible in the **Family Portal by the end of the day on Friday, August 5.**
- **Adjustments due to Grade in Class:** If your student received a failing grade last school year, or a grade below the minimum required to advance in a specific subject area, his or her class schedule for this coming year will have been adjusted over the summer.
- **Student ID:** Your student's ID is located on the top-left of the student schedule. (Returning students: Your ID is on your student ID card from last year.)

STUDENT SCHEDULE CHANGES

To ensure students are accurately issued the appropriate course materials, any critical adjustments to core courses (Bible, English, science, math, and history) must be completed during the week of **August 8-12.**

- **High School Students:** Please [complete this form](#) with your change request.
- **Junior High Students:** Please [complete this form](#) with your change request.

TEXTBOOK PICK-UP & IT ACCOUNT SET-UP: AUGUST 8-12

- [Review this schedule](#) to see the date/time each grade is assigned to come to campus in order to pick up textbooks and IT account information for new students.
 - **Students must have their schedule adjusted prior to picking up textbooks.**
 - Students must bring his/her finalized schedule to ensure they are issued the correct textbooks.
- **IT Account and Device Information:**
 - All **new students** must come to campus during textbook pick-up week to **get their account information.**
 - All **returning students who have forgotten their passwords** can meet with the IT Department in the K-11 Lab during textbook pick-up week.
 - **Digital Certificate:** Every new and returning student will need to install the new certificate on any device that will be used on campus in the 2022-23 school year. The certificate must be installed while off campus. [Details here.](#)

MONDAY, AUGUST 15: WELCOME AND PHOTO DAY - [DETAILS HERE](#)

- **ALL NEW STUDENTS**, please join us at **Kellogg Stadium (drop off in front of school)** at **9:30 a.m. for an orientation, tour, and free lunch.**
- **ALL 7th GRADE STUDENTS** have a special **orientation from 11:00-11:30 a.m. in the Theater.**
- **All RETURNING students**, please go to the Athletic Quad to check in for **photos between 11:00 a.m.-1:30 p.m.** Then, **enjoy a free lunch from 12:00-1:30 p.m.**
- **Photos:** **ALL students must have their photo taken for a TKA student I.D.** Families will receive information to register students in advance online and to either bring a camera TICKET on their cell phone or print out the ticket. No money is collected in advance. Parents will be able to see the school photo before choosing to order.
 - Students, please adhere to [TKA's dress expectations linked here](#); otherwise, you will have to return another day for a makeup photo.

TUESDAY, AUGUST 16: FIRST DAY OF SCHOOL, 8:00 a.m.-2:50 p.m.

Since this day imposes a change of routine for many people, please plan to drop off students on campus earlier than normal (***we suggest no later than 7:45 a.m.***) to acclimate to new traffic patterns and allow adequate time for students to prepare for their new routine.

RESOURCES FOUND ON TKA WEBSITE

- **Most Back-to-School resources and forms can be found on TKA's website tka.org-->** Quicklinks --> [Forms & Handouts](#), such as supply lists for all grades, summer reading challenge and summer assignments (some honor & AP classes), the 2022-2023 rotating schedule, a campus map, carpool sign-up form, homework club information, athletic forms, and more! Other helpful information is located on the [Parent & Student Resources](#) webpage which you can access under "Resource Documents" in the Family Portal. ***Please bookmark these pages for future reference.***

MEAL PLAN & LOCKERS

- **Meal Plan:** Your student may sign up to participate in the TKA meal plan—simply bring cash or a check payable to ***The King's Academy*** in any amount (we suggest \$50-\$80), and your student may pre-load his/her account through the Knight's Café. Account credit may also be purchased at MySchoolBucks.com **any time after August 1.** *New families can sign up for a new account by selecting "The King's Academy" under the "Select District" field. Please have your student ID number ready which is found on the top-left of the student schedule.*
- **Lockers:** **Locker assignments are on the student schedules on the top-left.** Students are responsible for **bringing their own combination lock.** (Note: shackle diameter should not exceed 7 mm and the shackle length should not exceed 19 mm such as [Master Lock 1530DCM](#).) A good idea is to keep the combination on file at home. TKA is not liable for property loss or damage. The **only tape authorized for use on or in lockers is blue painter's tape, supplied by the student.** Please report any locker problems to the SAO.

May you enjoy your last three weeks of summer!

"This is the day that the Lord has made; let us rejoice and be glad in it." Psalm 118:24

In His Service,

Kriss Hayward
Director of Marketing & Communications

RESOURCES

Please note up-to-date information can always be found on our website at www.tka.org. The Main Office will be open this summer from 9:00 a.m. – 3:00 p.m. Please feel free to call if you have any further questions.

Academics

- [Schedule Adjustments & Textbook Pick-up Timetable](#)
- [Academic Support Letter](#)
- [Jr. High Homework Club](#)
- [Daily Rotating Schedule](#)
- [School Minimum Device Requirements](#)
- [Campus Map](#)

Summer Reading & Assignments

- [Summer Reading Challenge & AP/Honor Assignment](#)

Calendar

- [Year-at-a-Glance 2022-2023](#)

Student Dress Expectations

- [Dress Expectations](#)

Supply Lists

- [6th Grade Supply List](#)
- [7th Grade Supply List](#)
- [8th Grade Supply List](#)
- [High School Supply List](#)

Seniors

- [Senior Year-at-a-Glance & Expenses](#)

Athletics

- [Online Sports Sign-Up Dates](#)
- [Online Sports Sign-Up Info & Forms](#)

Student Drivers

- [Student Driving and Parking Permit Form](#)

FALL SEMESTER KEY DATES

- July 1: **First Tuition Payment Due** for 2022-2023
- July 18-30 - **High School Fall Sports Sign Up**
- July 25-Aug. 3 - **Junior High Fall Sports Sign Up**
- August 8: **Back-to-School Forms Due**
- August 8-9 11-12: **Schedule Adjustment Period and Textbook Pick-up**
- August 10 - **TKA OFFICES CLOSED** for All Staff Retreat
- August 15: **New Student Orientation, Welcome & Photo Day**, 9:30 a.m.
- August 16: **First Day of School**, 8:00 a.m. – 2:50 p.m.
- August 16, 18, 19: **Parent Coffee Socials** (*6th Grade: Aug. 16; 7th/8th Grade: Aug. 18; 9th-12th Grades: Aug. 19*)
- August 17: **New Parent Orientation**, 7:00 p.m.; Dinner 6:00 p.m.
- August 24-26: **7th & 8th Fall Grade Retreat**

- August 26-28: **12th Grade Fall Retreat**
- August 30: **Parent Back to School Knight**, 6th–12th Grades, 6:15-8:20 p.m. (*parents only*)
- September 5: **SCHOOL CLOSED** - Labor Day
- September 8: **Senior Parent College Night**, 7:00 p.m.
- September 21: **8th Grade East Coast Trip Meeting**, 7:00 p.m.
- September 21-23: **10th & 11th Grade Fall Retreats**
- September 21-24: **9th Grade Fall Retreat**
- September 28: **School Photo Retake Day**
- September 29: **Financial Aid for College Presentation**, 7:00 p.m.
- October 1: **Knights Annual Fundraiser** (*parents only*), 5:00-9:00 p.m.
- October 10: **SCHOOL CLOSED** – Mid-Semester Break
- October 12: **PSAT Testing for Grades 8-11; SAT Testing Grade 12** (*optional*)
- October 13: **10th Grade Parent College Night**, 7:00 p.m.
- October 15: **TKA Open House #1** (*Prospective Families*)
- October 21: **All School Family Carnival**
- November 4: **TKA Homecoming**
- November 17: **11th Grade Parent College Night**
- November 21-25: **SCHOOL CLOSED** – Thanksgiving Break
- December 3: **TKA Open House #2** (*Prospective Families*)
- December 16-January 3: **SCHOOL CLOSED** – Christmas Break
- January 4: **School Resumes**, 2nd Semester

Please note up-to-date information can always be found on our website at www.tka.org. The Main Office will be open this summer from 9:00 a.m. – 3:00 p.m. Please feel free to call if you have any further questions: 408.481.9900.