Job Title: Athletic Trainer
Job Status: Full-Time
Exempt Status: Exempt
Department: Athletics
Reports to: Head Athletic Trainer

Who We Are:
The King’s Academy (TKA) is an independent, college preparatory school for grades 6-12. The King’s Academy is a Christ-centered school that inspires academic excellence, servant leadership, and enduring relationships. The King’s Academy athletic program desires to “pursue victory with honor” and to compete with pride, hustle, desire, and humility. The King’s Academy is a member of the California Interscholastic Federation (CIF), the Central Coast Section (CCS), the West Bay Athletic League (WBAL), the Peninsula Athletic League (PAL-Football), and Santa Clara Valley Athletic League (SCVAL-boys volleyball). TKA aims to compete at the CCS championship level each year. Last year, 12 out of 17 varsity teams qualified for CCS playoffs, with football and baseball winning the championship. The King’s Academy offers junior varsity and varsity boys and girls basketball, cross country, golf, soccer, swimming, tennis, track & field, and volleyball; boys baseball, football; and girls softball.

Who We Want:
The King’s Academy is seeking an Athletic Trainer (AT) to start on July 15, 2020. Reporting directly to the Head Athletic Trainer, the Athletic Trainer helps maintain the daily activities of the athletic training room and performs duties as assigned by the Head Athletic Trainer.

The Position:
Under the direction of the Head AT, the Athletic Trainer advises and coordinates programs of preventative care, emergency care, immediate first-aid, and therapeutic treatment/rehabilitation for the student-athletes at TKA. This includes referrals to outside providers in emergencies and other injury or illness situations as appropriate. Communication is important and primarily involves students, parents, staff, and medical personnel for the purpose of exchanging information related to prevention, care, and therapeutic treatment of sports-related injuries. A high degree of independent judgment and creativity are required to analyze and interpret data for the resolution of frequent minor and occasional major problems that arise.

Duties and Responsibilities:
The duties below are representative of the duties of the classification and are not intended to cover all of the duties performed by the incumbent(s) of any particular position. The omission of specific statements of duties does not exclude them from the position if the scope of work is similar or related to this classification.
a) Assists the head athletic trainer in referring athletic injuries to physicians for diagnosis and/or treatment
b) Assists the head athletic trainer in carrying out appropriate instructions and treatment as directed by the (athlete’s) physician
c) Assists the head athletic trainer in supervising appropriate rehabilitation programs for athletes under the direction of the physician
d) Assists the head athletic trainer and advise the coaching staff regarding injury prevention, conditioning programs, and the selection, care, and fitting of protective equipment
e) Assists the head athletic trainer in the treatment and supervision of treatment for all minor athletic injuries and conditions
f) Assists the head athletic trainer in the organization, inventory, and requisition of all athletic training room supplies.
g) Assists the head athletic trainer in arranging for medical doctors at home football contests and larger athletic events
h) Assists the head athletic trainer in scheduling physical examinations for sports squads with team physicians accordance with the requirements of the California Interscholastic Federation
i) Assists the head athletic trainer in maintaining a permanent file of medical examinations, insurance forms, accurate records of injuries, parent consent forms, insurance payments, emergency treatments forms, etc., for each participating athlete
j) Assists the head athletic trainer in providing athletic training supervision at all home events and major home meets, tournaments, etc., (volleyball invitational, track invitational, etc.)
k) Assists the head athletic trainer in the care and cleanliness of the athletic training room
l) Assists the head athletic trainer in being a liaison between physicians, athletes, parents, and coaches
m) Performs other duties as the head athletic trainer may direct
n) Must be available for home/away football games and playoff travel to away games as the situation allows
o) Must be able to and willing to drive school vehicles and carts
p) Attend the Staff and Student Retreats every year, as scheduled by the Administration.
q) Participate in an off-campus service week, as scheduled by the Spiritual Life Department.

Required Qualifications:
• Commitment to serving Jesus Christ
• Current CPR, AED and First Aid Certification
• Current Athletic Trainer Certified (ATC) as certified by the BOC
• Applicants must have graduated from an accredited undergraduate or entry-level graduate athletic training program

Benefits:
The King’s Academy offers excellent benefits to employees and families. Please check our website for more information at www.tkabenefits.com
Working Conditions:
This position requires that the employee works from Monday – Friday and weekends when necessary. Involvement in a service trip may require travel and exposure to other cultures.

Disclaimer or provisions: This job description is intended to convey information essential to understanding the scope of the job and the general nature and level of work performed by job holders within this job. But, this job description is not intended to be an exhaustive list of qualifications, skills, efforts, duties, responsibilities, or working conditions associated with the position.