

Job Title: Audio Visual Event Technician
Job Status: Hourly Employee
Exempt Status: Non-Exempt
Department: Visual and Performing Arts
Reports to: Director of Operations

Description

The King's Academy is seeking an audio visual event technician to oversee the lighting and sound needs for all TKA Theatre program events. The Theatre program at The King's Academy is designed to offer students of all skill levels the opportunity to learn basic theatre fundamentals, as well as develop and further their dramatic skills. We want to give all students who have an interest in either our theatre classes or productions to have the opportunity to take part in some way and be seen on stage if they are in one of our productions.

Qualifications

- Ability to run sound boards and AV Tech equipment
- Two to three years of experience with church or school AV systems preferred
- Demonstrate high standards of personal and professional integrity
- Comfortable working with both students and adults; skilled at resolving conflicts

Scope

- The pay range is \$25-\$35 per hour
- Flexible hours that include night and weekend events
- Total hours may range from 25-50 hours per month
- When not on-site, will be on-call to assist in over-the-phone support

Responsibilities

- Provide training and support to increase the knowledge and skills of the theater volunteers
- Responsible for the preventative, maintenance and improvement measures for all theater equipment and facilities
- Recommend purchase of replacement or new equipment that is compatible and suitable for the types of events at TKA
- Ensure that the theatre is restored to its pre-production state in terms of technical equipment and removal of all show-specific production materials

Other Duties

- Work in cooperation with on-campus and off-campus groups to provide access to the venue for rehearsals and performances
- Maintain a catalog of all equipment and supplies

Disclaimer or provisions: This job description is intended to convey information essential to understanding the scope of the job and the general nature and level of work performed by job holders within this job. But, this job description is not intended to be an exhaustive list of qualifications, skills, efforts, duties, responsibilities, or working conditions associated with the position.