



THE KING'S ACADEMY

Parking Lot Guidelines 2013-2014

Please take a moment to read the following directions, as our main parking lot and traffic flow has changed! Our ultimate goal with these guidelines is to keep your children safe.

To the extent it is practical, we encourage you to drop off and pick up all **7th-12th grade students in the main parking lot** in front of the school off of *Britton Avenue*. The back parking lot off of *Duane Avenue* should be used only for dropping off **6th grade students** and for staff parking. Every driving student should park in the front lot. This is designed to keep the traffic through the back lot to a bare minimum, for the safety of much younger neighbor students.

★	THE SMALL PARKING LOT OFF OF DUANE AVENUE TO THE SIDE OF THE THEATER	★
★	<i>MAY NOT</i> BE USED AT ANY TIME BY TKA STAFF OR FAMILIES.	★

We are acutely aware that approximately 500 cars need to get through our parking lot in a very short period of time each morning and afternoon. As such we have set up the following procedures to get students here safely and to get parents on their way as soon as possible.

FRONT LOT DROP OFF:

There are two (2) driving lanes entering the front parking lot. ***Students should be dropped off in the loading zone only*** (the area closest to the sidewalk). ***Drivers should pull up as far as they can so there is room behind them for other drivers.*** Please try to avoid dropping off your students in either of the driving lanes. Doing so stops traffic flow and creates a backup onto Britton and even Duane Avenues, and makes it dangerous for your students to negotiate their way between cars to safely reach the sidewalk. Either driving lane can be used to safely exit the parking lot. **IT IS IMPERATIVE TO SLOW DOWN WHILE DRIVING IN THE TKA PARKING LOT—NO CHILD'S SAFETY IS WORTH THE RISK OF SPEEDING.** *Speed should be limited to 5 M.P.H. while driving on campus, as the average pace of walkers is around 3 M.P.H.*

FRONT LOT PICK UP:

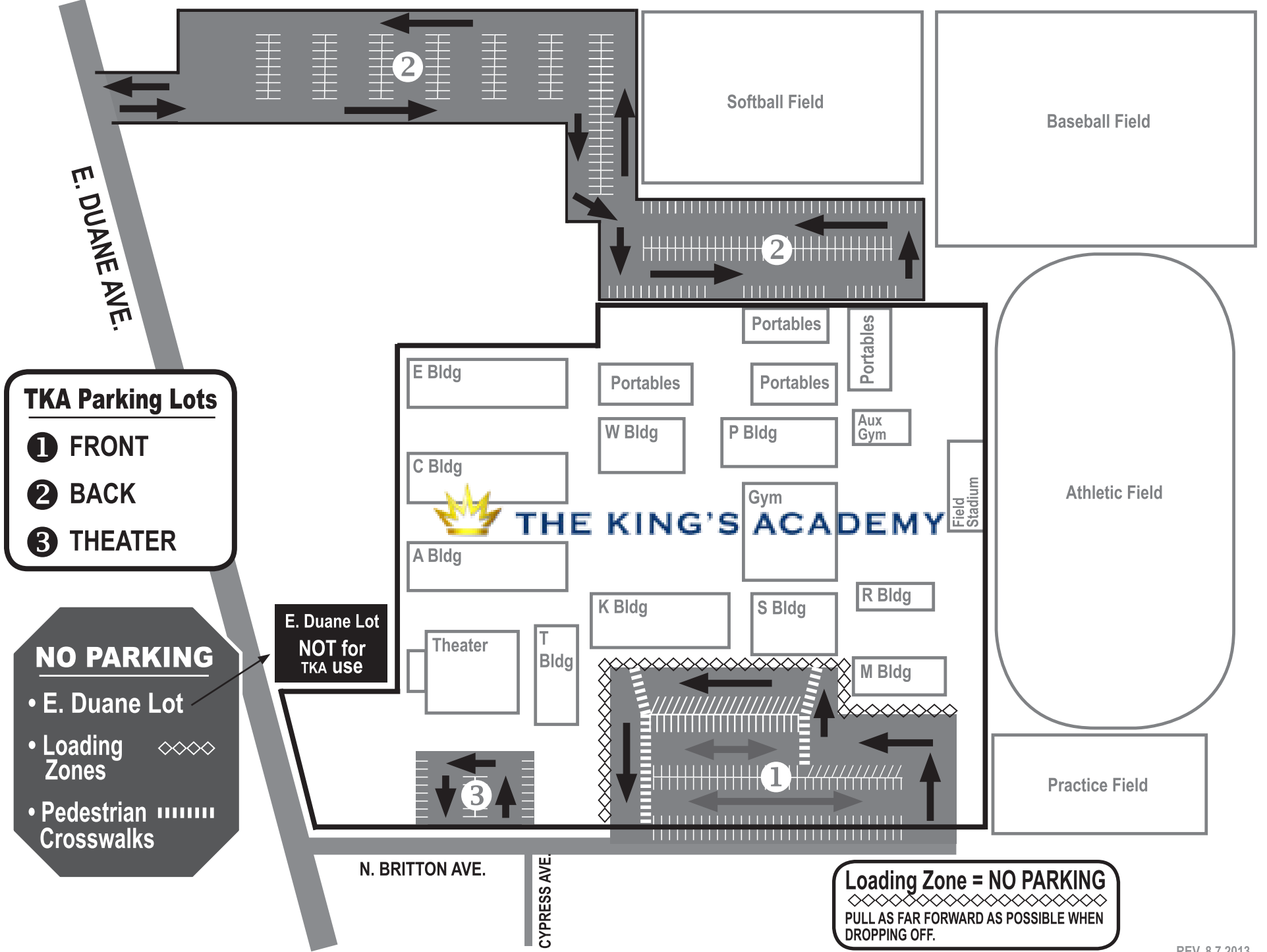
During the afternoon pick-up, it is also important for drivers to ***always leave the left-most lane free*** (lane farthest from the curb) so parents who have already connected with their students can drive away and make room for more parents to come closer and wait. **Drivers should be acutely aware of kids walking through the parking lot, as they are often chatting with friends, therefore not paying attention to the flow of cars around them.**

BACK LOT DROP OFF/PICK UP:

When coming to the TKA campus through the Montessorri parking lot from Duane Avenue, please enter in the left lane and drive through. When entering the TKA parking lot, stay as far to the right as possible. ***Drivers should pull as far forward as they can so there is room behind them for other drivers.*** After dropping off your student please make a U-turn at the far end of the parking lot to exit.

Please make sure to share this information with your driving students. We appreciate your patience as you drop off and pick up your children. Please contact Mr. Matt Nisbet at (408) 481-9900 ext. 4250 or matt.nisbet@tka.org if you have any questions or comments, or ***if you would like to provide much-needed volunteer traffic direction support on a part- or full-time basis.***

Please see reverse for parking lot/traffic diagrams. →



- TKA Parking Lots**
- ❶ FRONT
 - ❷ BACK
 - ❸ THEATER

- NO PARKING**
- E. Duane Lot
 - Loading Zones
 - Pedestrian Crosswalks

**E. Duane Lot
NOT for
TKA USE**

Loading Zone = NO PARKING
 PULL AS FAR FORWARD AS POSSIBLE WHEN DROPPING OFF.