Parent Involvement Opportunities

Where Are Involvement Opportunities Posted? Parents can find information about current parent volunteer needs in a special section of the weekly Friday eBullet (email bulletin).

Who to Contact? The opportunities listed below are just some ways you could get involved in helping to support staff, teachers, and ultimately, students. If you would like to discuss how you might effectively contribute your skills and talents to The King's Academy, please contact PR Event/Parent Coordinator:

- Gabrielle Babin at (408) 591-4716, Gabrielle.Babin@tka.org
- Carolyn Thompson at (650) 678-0553, Carolyn.Thompson@tka.org

Some of the ways that parents, grandparents and siblings can get involved are:

All School Event Help: The King's Academy hosts a variety of events for current and prospective families and staff such as Open House, New Family Welcomes, Commencement. These events take many hands but contribute greatly to our community relationships. Contact Gabrielle.Babin@tka.org

Athletic Department: Volunteer to be a coach, team parent, team transportation, etc. Contract Ms. Debbie Butelo, Athletics Administrator: Debbie.Butelo@tka.org.

Grade Level Parent Volunteers: Work with class advisors to organize class get-togethers and bonding activities for students. Contact Mrs. Kara Loiacono, Kara.Loiacono@tka.org.

Library: Process and repair materials, maintain stacks, work circulation desk. Contact Mrs. Christine Jensen, Librarian: Christine.Jensen@tka.org.

Main Office Desk Coverage: Answer the phones and greet visitors when there is a staff activity where all staff are present, such as staff meetings and luncheons. Contact Tonya.Pegram@tka.org.

Parking Lot Monitor: Help keep our students safe and cars moving from 7:30-7:55 a.m. Contact Mr. Matt Nisbet, Director of Operations, Matt.Nisbet@tka.org.

Prayer Support: Meet weekly with Moms In Prayer to pray for students and school concerns every Thursday morning from 8:10-9:15 a.m. in the P-4 (next to the Counseling Office). Contact TKA Parent, Val Chiang: valchiang@comcast.net.

Student Attendance Office Help: Copy and assemble, alphabetize printed materials, answer phones. Contact Mrs. Kathy Harvey, Student Attendance/Activities Office: Kathy.Harvey@tka.org.

Substitute Teaching: Complete the Employment Application, including the Statement of Faith, and submit to Mrs. Gabrielle Babin, Substitute Coordinator, at Gabrielle.Babin@tka.org. Completion of a Bachelor’s Degree and pre-employment background screening is required for all substitute teachers.

Visual/Performing Arts Department (band, choir, dance, art, theatre): Provide assistance with performances and shows. Contact Ms. Rhonda Irwin, VPA Administrator: Rhonda.Irwin@tka.org.

(On back: a list of school events)
## 2019-2020 School-Wide Event Help

### August
- **12** Back-to-School BBQ/Welcome & Picture Day
- **13, 15, 16** Parent Coffees
- **14** New Parent Orientation
- **27** Back-to-School Night for Parents

### October
- **5** Knights Annual Fundraiser
- **11** Carnival for TKA Students & Families
- **19** Open House #1 for Prospective Families

### November
- **8** Homecoming Football Game

### December
- **7** Open House #2 for Prospective Families
- **19** Alumni Luncheon

### January
- **24** Parent Breakfast Forum

### February
- **10-13** Spirit Week

### March
- **31** NHS/NJHS Induction

### April
- **varies** Service Trip Support
- **29** Parent-sponsored Staff Spring Luncheon
- **30** Art Show Support

### May
- **1** Art Show Support
- **9** New Family Welcome
- **21** Junior-Senior Banquet
- **22** 8th Grade Promotion Reception (7th Grade Parents Host)
- **23** 12th Grade Graduation Reception (11th Grade Parents Host)

### Monthly
- **Wed. am** Provide Main Office Coverage for Staff Meetings