



THE KING'S ACADEMY

Club Renewal Application 2023-2024

This application is for clubs that have previously been approved and wish to renew for this academic school year. If your club has never been approved, please fill out the CHARTER CLUB Application.

In order to continue meeting as a club, you must:

1. Complete this renewal application.
2. Return form to Mrs. Stephanie Huber for approval by the Administrative Team.
3. Wait for notification of approval before scheduling meetings.
4. Contact Mrs. Barb Schulenburg to schedule meeting times and locations.
5. **Submit your application prior to September 15, 2023.** Applications will not be accepted after September 15, 2023 for the remainder of the school year.

Your Name: _____

Name of Club: _____

The King's Academy is a Christ-centered school that inspires academic excellence, servant leadership, and enduring relationships.

List any changes from last year's application (mission statement, activities, meeting times, meeting location, etc.)

Name and signature of staff sponsor(s) (required each year):

Please PRINT the name of at least four other students who are interested in being in your club this year.

- 1.
- 2.
- 3.
- 4.

FOR OFFICE USE ONLY:

Approved by _____ **Date:** _____

Club Advisor's Responsibilities

I agree as a Club Advisor to:

- Meet with the President of the club before scheduled meetings.
- Be present for all meetings and fundraisers.
- Advise the club on appropriate club functions and activities.
- Help the club solve problems.
- Review proposed club activities to ensure they support TKA's Mission Statement and are permitted by TKA's campus rules.
- Ensure all proposed club events and programs are approved in advance by the Dean of Students.
- Review any flyers/postings **first** to ensure they include all necessary day/date/time/place information, who is sponsoring the event/activity, and that all language, images, and content are appropriate (*See Campus Posting And Advertising Policy in Staff Handbook*).
- Ensure all club fundraising is approved in advance, and that all funds raised are deposited in the appropriate TKA club fund through the Business Office.
- Ensure all proposed club travel is approved in advance.
- Help assure the overall health and longevity of the club.

Sign: _____

Date: _____