



# THE KING'S ACADEMY

## Parent Involvement Opportunities

**Where Are Involvement Opportunities Posted?** Parents can find information about current parent volunteer needs in a special section of the **weekly Friday Royal Reminders** (email bulletin).

**Who to Contact?** The opportunities listed below are just some ways you could get involved in helping to support staff, teachers, and ultimately, students. If you would like to discuss how you might effectively contribute your skills and talents to The King's Academy, please contact PR Event/Parent Coordinator:

- **Gabrielle Babin** at (408) 591-4716, [Gabrielle.Babin@tka.org](mailto:Gabrielle.Babin@tka.org)
- **Carolyn Thompson** at (650) 678-0553, [Carolyn.Thompson@tka.org](mailto:Carolyn.Thompson@tka.org)

**Some of the ways that parents, grandparents, and siblings can get involved are:**

**All School Event Help:** The King's Academy hosts a variety of events for current and prospective families and staff such as Open House, New Family Welcomes, Commencement. These events take many hands but contribute greatly to our community relationships. Contact [Gabrielle.Babin@tka.org](mailto:Gabrielle.Babin@tka.org)

**Athletic Department:** Volunteer to be a coach, team parent, team transportation, etc. Contact Ms. Hanna Sandquist, Junior High Athletic Director: [Hanna.Sandquist@tka.org](mailto:Hanna.Sandquist@tka.org).

**Fundraising for TKA:** Volunteers are needed for the Knights Annual Fundraiser auction and event. Contact Mrs. Josephine Loy, Director of Annual Fund & Alumni Relations: [Josephine.Loy@tka.org](mailto:Josephine.Loy@tka.org).

**Library:** Process and repair materials, maintain stacks, work circulation desk. Contact Librarian: Mrs. Calina Okasaki: [Calina.Okazaki@tka.org](mailto:Calina.Okazaki@tka.org)

**Main Office Desk Coverage:** Answer the phones and greet visitors when there is a staff activity where all staff are present, such as staff meetings and luncheons. Contact [Tonya.Pegram@tka.org](mailto:Tonya.Pegram@tka.org).

**Parent Ambassadors:** Organize get-togethers and community-building activities for parents in your student's grade level. Contact Mrs. Kara Loiacono, [Kara.Loiacono@tka.org](mailto:Kara.Loiacono@tka.org).

**Parking Lot Monitor:** Help keep our students safe and cars moving from 7:30-7:55 a.m. Contact Mr. Matt Nisbet, Director of Operations, [Matt.Nisbet@tka.org](mailto:Matt.Nisbet@tka.org).

**Prayer Support:** Meet weekly with Moms In Prayer to pray for students and school concerns every Thursday morning from 8:10-9:15 a.m., location on campus. Contact Cindy Jerdonek, [cindyjerdonek@outlook.com](mailto:cindyjerdonek@outlook.com).

**Student Attendance Office Help:** Copy and assemble, alphabetize printed materials, answer phones. Contact Mrs. Patti McLaughlin, Student Attendance Office: [Patti.McLaughlin@tka.org](mailto:Patti.McLaughlin@tka.org).

**Substitute Teaching:** Complete the Employment Application, including the Statement of Faith, and submit to Mrs. Gabrielle Babin, Substitute Coordinator, at [Gabrielle.Babin@tka.org](mailto:Gabrielle.Babin@tka.org). Completion of a Bachelor's Degree and pre-employment background screening is required for all substitute teachers.

**Visual/ Performing Arts Department** (band, choir, dance, art, theatre): Provide assistance with performances and shows. Contact Mrs. Julie Somer, VPA Administrator: [Julie.Somers@tka.org](mailto:Julie.Somers@tka.org)

**(On back: a list of school events)**

## 2023-2024 School-Wide Event Help

### **August**

14 Back-to-School BBQ/Welcome & Photo Day  
15,17,18 Parent Coffees  
16 New Parent Orientation  
29 Back-to-School Knight for Parents

### **September**

22 Homecoming Football Game

### **October**

7 Knights Annual Fundraiser for Parents  
20 Carnival for TKA Students & Families  
28 Open House #1 for Prospective Families

### **December**

2 Open House #2 for Prospective Families  
14 Alumni Luncheon

### **January**

26 Parent Breakfast Forum

### **February**

12-15 Spirit Week

### **March**

22-29 Service Week Support

### **April**

16 NHS/NJHS Induction  
25-26 Art Show Support  
29-May 3 Parent-sponsored Teacher Appreciation Week  
27 Junior Senior Banquet

### **May**

1 Parent-sponsored Teacher Appreciation Luncheon  
11 New Family Welcome  
24 8th Grade Promotion Reception (7<sup>th</sup> Grade Parents Host)  
25 12<sup>th</sup> Grade Graduation Reception (11<sup>th</sup> Grade Parents Host)

### **Monthly**

Wed. am Provide Main Office Coverage for Staff Meetings