



# THE KING'S ACADEMY

## Quick Reference: Staff Phone & Email List

DEPARTMENT	PHONE	CONTACT	EMAIL
School Offices	(408) 481-9900 (Operator) or dial Extension (Ext.)		
School Fax	(408) 481-9932		
<b>24 Hour Attendance Email</b>	<a href="mailto:Attendance@tka.org">Attendance@tka.org</a> (Report all absences by 8:00 a.m.)		
<b>Student Attendance Office (SAO)</b> SAO Director	(408) 481-0159 Ext. 4243	Office Patti McLaughlin	<a href="mailto:sao@tka.org">sao@tka.org</a> <a href="mailto:patti.mclaughlin@tka.org">patti.mclaughlin@tka.org</a>
<b>Head of School's Exec. Asst.</b>	Ext. 4229	Tonya Pegram	<a href="mailto:tonya.pegram@tka.org">tonya.pegram@tka.org</a>
<b>High School Principal</b>	Ext. 4301	Kristine Lui	<a href="mailto:kristine.lui@tka.org">kristine.lui@tka.org</a>
<b>Junior High Principal</b>	Ext. 4284	Jack Ferrante	<a href="mailto:jack.ferrante@tka.org">jack.ferrante@tka.org</a>
<b>Dean of Students</b> <b>Dean of Students</b> <b>Asst. Dean of Students</b>	Ext. 4230 Ext. 4280 Ext. 4430	George Parsons Stephanie Huber Stewart Joslyn	<a href="mailto:george.parsons@tka.org">george.parsons@tka.org</a> <a href="mailto:stephanie.huber@tka.org">stephanie.huber@tka.org</a> <a href="mailto:stewart.joslyn@tka.org">stewart.joslyn@tka.org</a>
<b>Dean of Students</b>	Ext. 4280	Stephanie Huber	<a href="mailto:stephanie.huber@tka.org">stephanie.huber@tka.org</a>
<b>Academic Support</b> High School Specialist Junior High Specialist	Ext. 4377 Ext. 4367	Jenny Chong Earl Locke, Sr.	<a href="mailto:jenny.chong@tka.org">jenny.chong@tka.org</a> <a href="mailto:earl.locke@tka.org">earl.locke@tka.org</a>
<b>Admissions Office</b> Admissions Director Admissions Assistant	Ext. 4222 Ext. 4248	Michele Duncan Grace Marandino	<a href="mailto:michele.duncan@tka.org">michele.duncan@tka.org</a> <a href="mailto:grace.marandino@tka.org">grace.marandino@tka.org</a>
<b>Athletics Office</b> Executive Athletic Director Athletic Director- High School Athletic Director- Jr. High	Ext. 4354 Ext. 4202 Ext. 4356	Joe Maemone Kevin Johnson Hanna Sandquist	<a href="mailto:joe.maemone@tka.org">joe.maemone@tka.org</a> <a href="mailto:kevin.johnson@tka.org">kevin.johnson@tka.org</a> <a href="mailto:hanna.sandquist@tka.org">hanna.sandquist@tka.org</a>
<b>Business Office</b>			<a href="mailto:Business.Office@tka.org">Business.Office@tka.org</a>
<b>College &amp; Academic Counseling</b> Director Staff	Ext. 4359	David Yu	<a href="mailto:david.yu@tka.org">david.yu@tka.org</a> <a href="mailto:AcademicCounseling@tka.org">AcademicCounseling@tka.org</a>
<b>Development Office</b>	Ext. 4245	Josephine Loy	<a href="mailto:josephine.loy@tka.org">josephine.loy@tka.org</a>
<b>Facility Usage/Rental</b>	Ext. 4228	Barb Schulenburg	<a href="mailto:barbara.schulenburg@tka.org">barbara.schulenburg@tka.org</a>
<b>Finance &amp; HR, Director</b>	Ext. 4357	Michelle Larsen	<a href="mailto:michelle.larsen@tka.org">michelle.larsen@tka.org</a>
<b>Information Technology</b> IT Director IT Help Desk	Ext. 4400	Magdy Abadir	<a href="mailto:mabadir@tka.org">mabadir@tka.org</a> <a href="mailto:help.desk@tka.org">help.desk@tka.org</a>
<b>Operations</b> Director Operations Associate	Ext. 4250 Ext. 4237	Matt Nisbet David Howe	<a href="mailto:matt.nisbet@tka.org">matt.nisbet@tka.org</a> <a href="mailto:david.howe@tka.org">david.howe@tka.org</a>
<b>Marketing &amp; Communications</b> PR Coordinator	Ext. 4235 Ext. 4327	Kriss Hayward Kara Loiacono	<a href="mailto:kriss.hayward@tka.org">kriss.hayward@tka.org</a> <a href="mailto:kara.loiacono@tka.org">kara.loiacono@tka.org</a>
<b>PR Event Specialist</b> <b>Hospitality/Event Coordinators</b>	Ext. 4330 Ext. 4355 (650) 678-0553	Lauren Sullivan Gabrielle Babin Carolyn Thompson	<a href="mailto:lauren.sullivan@tka.org">lauren.sullivan@tka.org</a> <a href="mailto:gabrielle.babin@tka.org">gabrielle.babin@tka.org</a> <a href="mailto:carolyn.thompson@tka.org">carolyn.thompson@tka.org</a>
<b>Registrar's Office</b> Registrar	Ext. 4276	Office Judi Squires	<a href="mailto:Registrar@tka.org">Registrar@tka.org</a> <a href="mailto:judi.squires@tka.org">judi.squires@tka.org</a>
<b>Spiritual Life</b> Director Spiritual Life Staff: High School Spiritual Life Staff: Junior High	Ext. 4270 Ext. 4268 Ext. 4267	Jeff Liu Matt Berry Jordan Coss	<a href="mailto:jeff.liu@tka.org">jeff.liu@tka.org</a> <a href="mailto:matthew.berry@tka.org">matthew.berry@tka.org</a> <a href="mailto:jordan.coss@tka.org">jordan.coss@tka.org</a>
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<b>Private School Satellite Program (PSP)</b>	Ext. 4331 Ext. 4278	Kathy Young Liz Shimada	<a href="mailto:kathy.young@tka.org">kathy.young@tka.org</a> <a href="mailto:liz.shimada@tka.org">liz.shimada@tka.org</a>