

Dear Parents,

Thank you to those who have submitted their required volunteer documents. We appreciate you! We have received several questions regarding the requirements and thought it best to communicate here in the Royal Reminders.

FAQ'S - TKA Parent Volunteer Requirements

- **What is the deadline to submit all required documents?** *Since we published the new volunteer requirements in October, we have extended the submission date. We hope this alleviates pressure on your busy schedules. Please submit all necessary documents to the SAO by **Tuesday, January 4, 2022.***
- **Why do all parent volunteers need a TB risk assessment?** *Due to the volume of international travel here in Silicon Valley, we are requesting all parent volunteers undergo a simple TB risk assessment survey signed by a medical professional.*
- **What is a TB risk assessment?** *A TB risk assessment is a series of questions used to determine whether you are at risk for a TB infection and/or should receive a test.*
- **The Santa Clara County Health Department's website mentions the need for a TB assessment if you have "frequent or prolonged contact with students that exceeds a cumulative total of eight hours." What constitutes "frequent or prolonged contact"?** *Examples include (but are not limited to) regularly scheduled volunteering, coaching, service trips, clubs, and field trips.*
- **What if I volunteer for less than eight hours or only a couple of times a year?** *TKA's policy applies to all parent volunteers, regardless of length of time volunteering. In addition, many parents have multiple students and may volunteer for each child. It is impossible to maintain hourly records for each parent. In order to keep this equitable, we are asking all parent volunteers to submit a TB assessment survey every four years.*
- **Who may sign the Certificate of Completion in California?** *If the patient has no TB risk factors, then the health care provider completing the TB risk assessment survey may sign the Certificate of Completion.*
 - *If a TB test was necessary and the result is negative, then the licensed health care provider interpreting the TB test may sign the certificate.*
 - *If a TB test is positive and an examination or ex-ray is performed, only a physician, physician assistant, or nurse practitioner may sign the certificate.*
- **If I am donating food for a TKA event, do I need a Live Scan/TB Assessment?** *No, you do not. This is only required if you plan to stay and assist at the event.*
- **If I have submitted my Live Scan receipt and my TB test to the SAO, am I now eligible to drive students?** *Actually, no. You are welcome to volunteer on campus only. If you would like to be eligible to drive, please refer to the original parent volunteer requirements information here [Mandatory Adult Volunteer Requirements and Instructions](#)*